



# Porters Grange Primary School & Nursery

Part of the Portico Academy Trust

Principal Miss D. Henley

Vice Principal Mr M. Aggus

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PORTICO  
ACADEMY TRUST

opening doors, unlocking potential

CEO - Mrs C. Woolf

## Free School Meals

In order for your children to be provided with Free School Meals we will need this form to be completed. This information will be securely passed to Southend Borough Council who will inform us if you will be eligible or not. This process may take up to two weeks and until we have the answer your child will not be eligible for free school meals.

If you receive 1 or more of the following benefits your children will be entitled to free school meals:

- Income Support
- Income Based Job Seekers Allowance
- An Income-related employment and Support Allowance
- Support under Part V1 of the Immigration and Asylum Act 1999
- Child Tax Credit and an annual income less than £16,190
- The Guaranteed Element of State Pension Credit

You are not entitled to Free School Meals if you receive Working Tax Credit.

### Part 1 your details

Title (Mr, Mrs, Miss.....)	
First Name	
Surname	
Date of Birth	
National Insurance number, OR, National Asylum Seeker Reference Number	
Address	
Telephone number	

We are a **good** school in all areas

*"The school's work to promote pupils' personal development and welfare is Outstanding"*



**Part 2 Your Children's details**

<b>Full Name</b>	<b>Date of Birth</b>	<b>Name of school</b>

Please confirm that you agree that we can use the information that you provide to process your claim for free school meals with Southend Borough Council.

The information you supply will be retained as a record. By making this application you consent for us to use the information in this way. You may withdraw your consent at any time by contacting the school directly. All personal details will be processed in accordance with the Data Protection Act 1998.

Signed .....

Date .....